October 2007 Training Opportunities

For training opportunities, you will need to register through your Agency
Training Contact Person (ATCP)

Mon	Tues	Wed	Thurs	Fri
Basic American Sign Language, Week 4 of 8 IN Government Center South, Indianapolis, Conference Center Rm16, SPD Classroom	2 Customer Service 9:00a.m12:00p.m. IN Government Center South, Indianapolis, Conference Center Rm16, SPD Classroom	3	4	5
8 HOLIDAY	Workplace Harassment Prevention 1:30p.m4:00p.m. IN Government Center South, Indianapolis, Conference Center Rm16, SPD Classroom	10 Personnel Rules 9:00a.m1:00p.m. IN Government Center South, Indianapolis, Conference Center Rm16, SPD Classroom Customer Service 9:00a.m12:00p.m. LaPorte, IN LaPorte District INDOT Registrations open to local state offices. Please contact your Agency Training Contact Person.	Landmines** 9:00 a.m12:00p.m. IN Government Center South, Indianapolis Conference Center Rm16, SPD Classroom **Restricted enrollment to supervisor/manager and HR personnel	12
Basic American Sign Language, Week 5 of 8 IN Government Center South, Indianapolis, Conference Center Rm16, SPD Classroom	Workplace Harassment Prevention 9:00a.m12:00p.m. IN Government Center South, Indianapolis, Conference Center Rm16, SPD Classroom	17	Hoosier START Plan Overview 1:00-2:00p.m. Enrollments 2:30-3:30p.m. IN Government Center South, Indianapolis, Conference Center Rm16, SPD Classroom	19

22	23	24	25	26
Basic American	Administrative	Progressive	Customer Service	
Sign Language,	Investigations**	Discipline**	9:00a.m12:00p.m.	
Week 6 of 8	9:00a.m12:00p.m.	9:00a.m12:00p.m.	Seymour, IN	
IN Government	IN Government	IN Government	Seymour District	
Center South,	Center South,	Center South,	INDOT	
Indianapolis,	Indianapolis,	Indianapolis,	Registrations open	
Conference	Conference Center	Conference Center	to local state offices.	
Center Rm16,	Rm16, SPD	Rm16, SPD	Please contact your	
SPD Classroom	Classroom	Classroom	Agency Training	
	**Restricted	**Restricted	Contact Person.	
	enrollment to	enrollment to		
	supervisor/manager	supervisor/manager		
	and HR personnel	and HR personnel		
		Family Medical		
		Leave**		
		1:00p.m3:00p.m.		
		IN Government		
		Center South,		
		Indianapolis,		
		Conference Center		
		Rm16, SPD		
		Classroom		
		**Restricted		
		enrollment to		
		supervisor/manager		
		and HR personnel		
20	20	21		
29	30	31		
Basic American				
Sign Language, Week 7 of 8				
IN Government				
Center South,				
Indianapolis,				
Conference				
Center Rm16,				
SPD Classroom				
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